

SECRET

30 SEP 1969

26 SEP 1969

MEMORANDUM FOR THE RECORD

SUBJECT: Storage Space for CIA Records Storage Activities

25X1 1. The Engineering Branch, RECD/OL, is presently involved with [redacted] and his staff in evaluating possible alternative solutions to the Agency's space requirements for records storage activities. (see recent memoranda concerning surveys at [redacted] feasibility studies [redacted] Record Center, and an 25X1 analysis of [redacted])

2. The apparent basis for at least some of this effort is the requirement that the Agency relinquish space now assigned in the Suitland, Maryland, GSA Records Center.

3. Since the basic issue involved is the records management group's requirement for space, it was agreed on 26 September that the Real Estate Branch of RECD would assume the principal responsibility of assisting [redacted] in solving his space requirements. The Engineering Branch function will be to support the Real Estate Branch in obtaining appropriate cost estimates, etc., as required. 25X1

4. [redacted] all 25X1 past correspondence concerning these efforts which the Engineering Branch knows about and will also brief [redacted] on our efforts 25X1 to date.

5. It appears particularly important at this point that RECD have a clear understanding of the overall requirement for records storage space and what possible alternatives or options can be logically considered in selecting space to meet these requirements. It would appear that if one of the solutions involves construction in GSA-controlled space, we are already at the point where meeting a December 1970 deadline will require very prompt action.

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